

Head Veterinary Technician

This is a full-time, temporary (1 year) position, with possibility of becoming permanent.

Terms of employment: Permanent position available for an experienced Veterinary Technician (Registered or Equivalent). Applicants must have a minimum of 10 years' experience and communicate well in English. Only Canadian citizens or permanent residents (landed immigrants) should apply. Salary based on rural grid, ranging from \$21/hour to \$25/hour depending on experience and qualifications. Usual schedule will include 40 hours per week with two weeks of vacation per year. Must be willing to work overtime, as needed. As an essential part of the daily tasks, this position requires the ability to carry patients up to 120 pounds. Benefits include staff discounts on procedures, pet supplies, and appointments for their pets. Open to providing continuing education to hired candidate to improve technician/management skills, if deemed fit after a three-month probationary period. Candidates must have the education/work requirements of an Ontario Association of Veterinary Technicians (OAVT) recognizable technician program or equivalent internationally trained veterinarian.

Lanark Veterinary Clinic, is a small animal practice, located on 88 Cornelia Street W. in the rural town of Smiths Falls, Ontario, one hour outside of Ottawa (Please see our website for full contact information: www.carletonveterinaryservices.ca). We take pride in our high medical standards and look forward to meeting a new employee who will continue to provide high quality care for our patients. Our clinics will benefit from a candidate that strives to bring a positive atmosphere to the workplace, who wants to work as a team and will bring new and progressive ideas to the management team.

The right person will be confident and fluent in wide range of skills including but not exclusive to:

- Surgery and surgical assistance
- Radiographs
- Dental radiographs
- Dental COHATs
- Asepsis and infection control
- Anesthesia induction and maintenance
- Client education and other general treatments
- Experience with veterinary software and in clinic inventory
- Scheduling client appointments
- Thorough understanding of front desk reception

Preference will be given to candidates who have management skills as follows:

- Ability for creating employee schedules
- Arranging and leading team meetings
- Meeting with product representatives
- Bookkeeping
- Bill payments and ordering
- Organize staff on daily basis
- Ensure the daily tasks are complete in all departments (management, tech, aid and reception)
- Work through in clinic disagreements
- Discuss progress or issues with Hospital Administrator regularly.

If you meet all the above requirements, please email resume and cover letter to Sarah Hunter, Assistant Hospital Administrator: shunter.clinic@yahoo.ca
Only qualified candidates who meet all requirements will be contacted.

We look forward to speaking with you!